

Office of Transportation and Property Management

The Audit Division
James Fitzgerald
1800 F Street NW
Washington, DC
202-501-3000

Yesterday...Today...Tomorrow

Today Tuesday, February 24, 2005, prepayment audit of transportation billings is mandatory for all federal agenciescivilian and military under Public Law 105-264

but... Pre-pay has been around for decades, actually started in 1905.

1940 Switched from pre-pay to post-pay.

1990 several agencies participated in voluntary pre-pay program

1998 legislation and 2000 implementation of PL 105-264

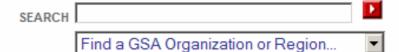
<u>Today</u> Tuesday, February 24, 2005 – both Prepay and Postpay Audit are in full effect.

The Audit Division

- Provides Govt-wide transportation audit services to all
 Federal executive agencies
- Prepayment approve and review prepayment audit programs
- Postpayment- assure that charges paid to agencies are proper and accurate
- Engage in recovery of excess charges from carriers
- Maintain largest, official tariff/tender transportation library

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U.S. General Services Administration



BUILDINGS

PRODUCTS

SERVICES

TECHNOLOGY

POLICY.

ABOUT GSA

Home > Services > Transportation Audits



Overview

- FAQ
- · Accounts Management
- Audit: Household, Motor, Cargo
- Audit: Passenger, Steamship, Rail
- Carrier Claims Status Inquiry
- · Collections Management
- Filing a Protest
- Postpayment Audits
- Prepayment Audits
- Publications

Transportation Audits

Transportation Audits

GSA works to identify and recover Transportation Service Provider (TSP) overcharges and other debts relating to transportation bills paid by agencies around the world. Each year, GSA detects and recovers millions of dollars in overcharges. GSA:

- Oversees the implementation and performance of <u>prepayment</u> <u>audits</u> for transportation services procured anywhere in the world;
- Conducts <u>postpayment audits</u> of transportation bills;
- Provides for the collection or overcharges;
- Adjudicates TSP claims; and
- Handles bankruptcies and litigation, related to TSPs, for the federal agencies.



Fitzgerald, James F. (202) 501-3000 james.fitzgerald@gsa.gov

View Contact Details

Bates, Mary (202) 501-2202 mary.bates@gsa.gov

iai y.batesi@qsa.quv

View Contact Details

Office of Transportation and Property Management (703) 605-5600

Fax (703) 305-6905

- View Contact Details
- Organization Page

Additional Contacts For

Transportation Audits



Schedules e-Library

III RELATED GSA TOPICS

- Transportation Management Policy Div
- Travel and Transportation Training
- Travel, Transp & Personal Prop



■ EAO

Transportation Audits

Publications

Transportation Audits' Freight and Passenger Transportation handbooks are located here.

| • FAU | DOC ID | Name | Format | Size | Publish Date |
|--|--------|---|--------|-------|--------------|
| Accounts Management Audit: Household, Motor, Cargo | | Audit Regulation 41 CFR 102-118 | HTML | 95k | 7/1/2001 |
| Audit: Passenger, Steamship, Rail | | This document is a Federal Management Regulation for transportation | | | |
| Carrier Claims Status Inquiry | | | | | |
| Collections Management | | payment and audit. | | | |
| - Filing a Protest | | Government | PDF | 1440k | 7/25/2000 |
| Postpayment Audits | | Freight | | | ANALES ESTA |
| Prepayment Audits | | Transportation Handbook | | | |
| Publications | | This document is the U.S. Government Freight Transportation | | | |

⊠ CONTACTS

Fitzgerald, James I (202) 501-3000

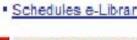
 View Contact Detail Bates, Mary

james, fitzgerald@gsa

(202) 501-2202 mary.bates@gsa.gov View Contact Detail

Additional Contacts Transportation Aud

















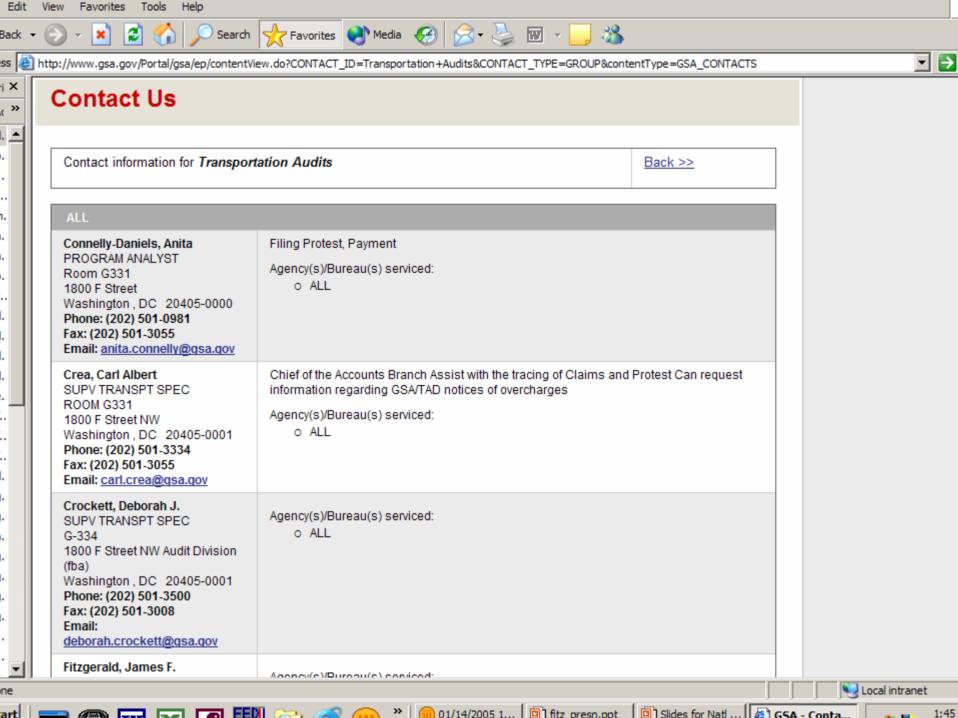


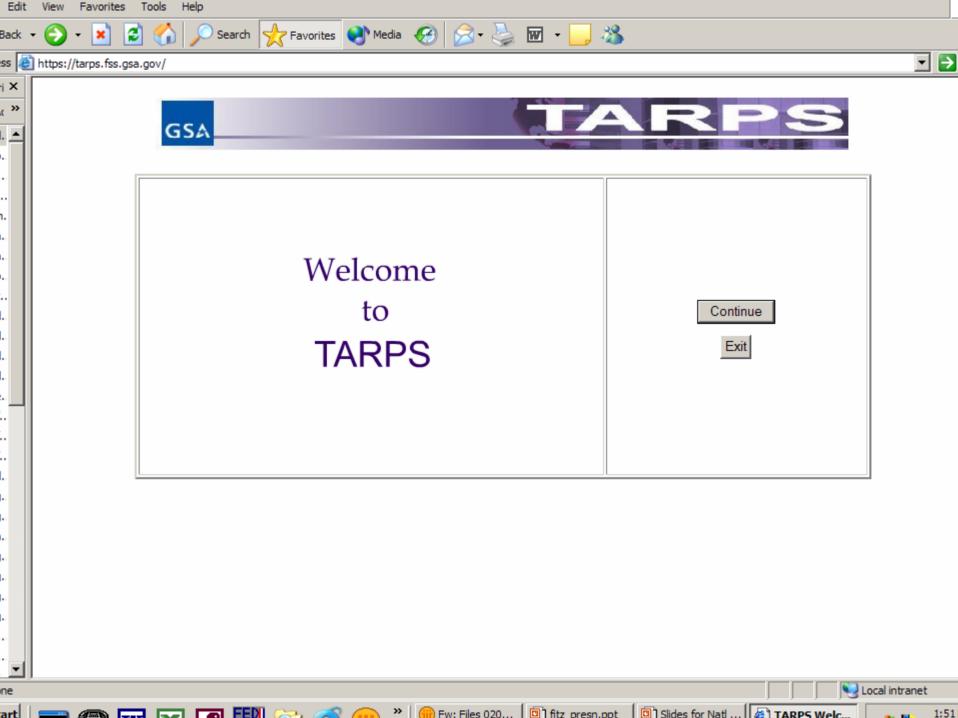
 Transportation Man Policy Div

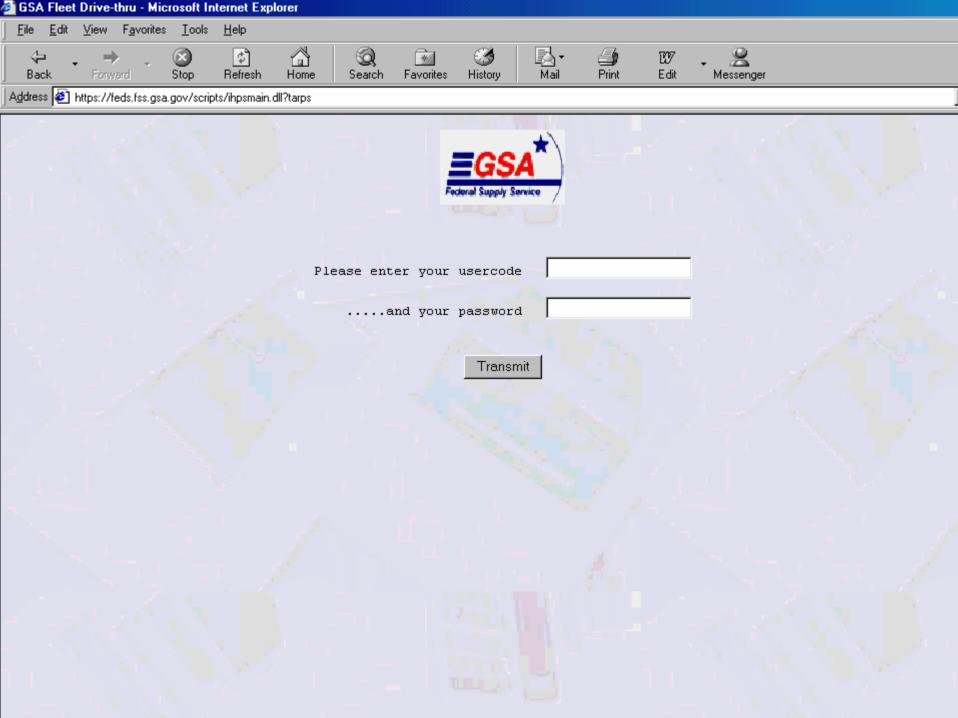
Travel and Transpo

Training

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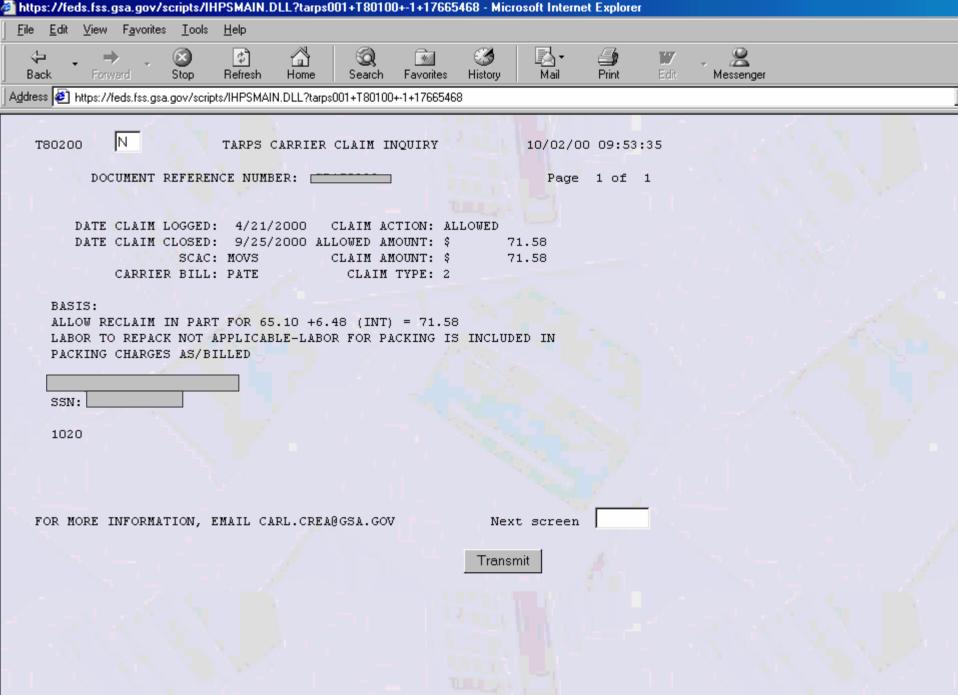




TARPS

CARRIER CLAIM/PROTEST STATUS INQUIRY

| DRN: | Details Log Off Help | Page : |
|-----------------------------|---|--------|
| Ent | er a Line Item Number and click 'Details' | |
| Date Claim/Protest Logged : | Claim/Protest Action : | |
| Date Claim/Protest Closed: | Allowed Amount : | |
| SCAC: | Claim/Protest Amount : | |
| Carrier Bill : | Claim/Protest Indicator (C or P): | |
| | | |
| BASIS: | | |



GSA.

STATEMENT OF DIFFERENCE

| # | | | | | | | |
|---|--------------------|--------|-------------------------------|--|------|--------------------------------------|--------------------------------------|
| | Ordering Agency | Carrie | | | SCAC | In Reply, refer b: GBL/GTR Number | Different Amount (overbilled by:) |
| | SS12 | NAME | OF CARRIER/ | JOMPANY | SCAC | XXXXXXXXXX | 8430.02 |
| | Carrier Bill Numb | r | Date Carrier Bill Received | Date Statemen of Difference Issued | XXXX | _ | 1 |
| | 04-0770 | | 8/19/2004 | 10/20/2004 | | NY, CA 9471090000 | |

This Statement of Difference is issued for the purpose of informing you of an apparent error, defect or impropriety in an invoice received by the Government at the above "Bill to Address". Remittance in the amount originally billed, less than amount identified herein as an overbilling will be made to you within the next 30 days. Should you wish to dralling of this decision, you many present your argument in writing to GSA, Audit Division (FBA), 1800 F Street NN, Wahington, DC 2040S, ACCOMPANIED BY A COPY OF THIS STATEMENT, A COPY OF THE GBL/GTR, AND A COPY OF THE ORIGINAL ST-1113. Interest possible under the Prompt Payment Act are not required when payment is delayed because of disagreement over the amount of payment.

| GBL/GTR/OSL Number: X000000X | Ticket Number: xxxxxxxxxxxx |
|---|--|
| Member Name: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx | Shipment Pick-up Date: \$192004 |
| From: FIVE POINTS, CA | To: DES MOINES, IA |
| Commodity: EAK | Billing Amount \$288877 Should Be: \$1243875 |
| BASIS 1805 MI @ 1.35 PM= \$2436.75 | |
| Rating Authority: LGNL G0508,135 PM,1805 MI | Authorized Total for Payment: \$2436,75 |
| File Reference: 1056 | |

THIS IS NOT A BILL

NOTICE OF OVERCHARGE CARRIER WILLIAM TO A THE 11/28/93 BATCH-ID MSP112493B FEAT AAFS DATE BILL PAID IPPING DATE SHIP SPECIFIC NUMBER CARRIER SILL MUMBER ACCUSE COOK 05/10/93 04/17/93 N/S 57-00-5037 0015408909060 MAKE CHECK PAYABLE TO "GENERAL SERVICES ADMINISTRATION" REVIEWER NUMBER NTRACTOR AUDITOR NUMBER 94MBP TELEPHONE MUMBER GENERAL SERVICES ADMINISTRATION MAIL P.O. BOX 93745 DIRECTOR, TRANSPORTATION AUDIT DIVISION MODE FOREIGN CHAMENCY CHICAGO, IL 60673 FFM CTL#94MSP0003T00063D15 N THIS OVERCHARGE AMOUNT SHOULD BE PROMPTLY REFUNDED OR EVIDENCE FURNISHED TO SUPPORT CHARGES ORIGINALLY PAID: OTHERWISE COLLECTION ACTION MUST BE INITIATED PURSUANT TO 31 U.S.C. 3726. SHOULD BE AMOUNT OF TOTAL AMOUNT ARROUGET INTEREST AMOUNT OVERCHARGE OF OVERCHARGE PAID 952.25 34.25 .75 35.00 918.00 BASIS OF OVERCHARGE

ORIGIN: DCA
DESTINATION: VIE
ROUTING:
DCA VIE DL; RETURN

BASIS AND AUTHORITY: DCA VIE DL YCA = \$459.00 RETURN \$918.00

FTD 4/93 "YCA" FARE STATED INCLUDES TAXES, SURCHARGE AND FEES GTR #B2067963 M5762880PJ

IN ACCORDANCE WITH THE DEBT COLLECTION ACT OF 1982 (31 U.S.C 3711 ET SEQ.), GSA HAS THE AUTHORITY TO CHARGE INTEREST COSTS AGAINST COMMERCIAL DEBTORS. CURRENTLY, INTEREST IS CHARGED AUTOMATICALLY UNDER THE DEBT COLLECTION ACT FROM THE DATE OF GSA'S NOTICE OF OVERCHARGE. ADDITIONALLY, IF THE GBL OR THE GTR CONTAINS A CONTRACT PROVISION RELATING TO THE ASSESSMENT OF INTEREST, THAN INTEREST IS CHARGED UNDER THE CONTRACT TERMS THEREOF, I.E., THE ORIGINAL INVOICE PAYMENT DATE. IF NEITHER CONTAINS SUCH A PROVISION, THEN INTEREST IS ASSESSED UNDER THE DEBT COLLECTION ACT (31 U.S.C. 3717) AND THE FEDERAL CLAIMS COLLECTION STANDARDS (4 CFR PARTS 101-105), AND REGULATIONS PUBLISHED IN 41 CFR PARTS 105-55.

GENERAL SERVICES ADMINISTRATION OFFICE OF TRANSPORTATION & PROPERTY MANAGEMENT AUDIT DIVISION, ACCOUNTS BRANCH (FBAC)

STATEMENT OF ACCOUNT AS OF: 04/00

SCAC: ANY-

ANY CARRIER
ANY STREET
ANY STATE 00000-0000

OVERCHARGE SUMMARY

| ISSUE DATE 04/05/00 | | CARRIER BILL NUM | | AMOUNT DUE |
|------------------------|-----------|------------------|------|------------|
| 04/03/00 | ZP319993 | 8030091 | \$ | 745.84 |
| | ZP347023 | 8070065 | \$ | 39.36 |
| 04/11/00 | ZP244868 | 7090118A | \$ | 53. 66 |
| 04/12/00 | ZP267138 | 8030084 | \$ | 69. 25 |
| 04/13/00 | WP308657B | 6100016B | \$ | 158.45 |
| 04/13/00 | YP625935 | 8020125 | \$ | 277. 39 |
| 04/13/00 | ZP346666 | 8070064 | \$ | 434.61 |
| 04/13/00 | ZP465811 | 8060158 | \$ | 757. 66 |
| 04/13/00 | ZP514375 | 8040008 | \$- | 110.02 |
| 04/13/00 | ZP526533 | 8080089 | \$ | 23. 65 |
| 04/14/00 | ZP305419 | 7090081A | \$ 5 | 116.95 |
| 04/17/00 | YP475290 | 8080144 | \$- | 57. 22 |
| 04/17/00 | ZP347360 | 8080134 | \$ | 24. 18 |
| 04/17/00 | ZP395669 | 8080154 | \$ - | 23. 63 |
| 04/17/00 | ZP511571 | 8080133 | \$ | 332. 32 |
| 04/19/00 | ZP225746 | 8030098 | \$ | 79. 88 |
| 04/24/00 | ZP391931 | 8030093 | \$ | 26. 54 |
| 04/24/00 | ZP523292 | 8070018 | \$ | 34. 99 |
| 04/25/00 | YP356312 | 8030069 | \$ | 46.82 |
| 04/27/00 | ZP315070 | 8010108A | \$ | 130.05 |
| 04/27/00 | ZP589474 | ZP589474 | \$ | 136. 72 |
| TOTAL: | 21 | TAUOMA | \$ | 3, 679, 19 |

THE OVERCHARGES SHOWN ABOVE WERE ISSUED WITHIN THE LAST 30 DAYS. IF YOU DISAGREE WITH ANY OF THESE, PLEASE PROTEST PROMPTLY TO AVOID DEDUCTION ACTION.

DEDUCTION SUMMARY

| DEDUCTION DATE | DOC-REF-NUMBER | VOUCHER NUMBER | DEDUCTED | AMOUNT |
|----------------|----------------|----------------|-----------|---------|
| 04/05/00 | ZP652303 | 617546 | \$ | 126, 05 |
| 04/14/00 | YP627359 | 008951 | \$ | 515.15 |
| 04/14/00 | ZP517644 | 008951 | \$ | 31.72 |
| 04/14/00 | ZP517644 | 008697 | \$ | 15.10 |
| 04/14/00 | ZP518080 | 008697 | \$ | 42.00 |
| 04/20/00 | GQ040836 | 510645 | \$ | 50.45 |
| | Pe | AGE: 1 | | |

GENERAL SERVICES ADMINISTRATION OFFICE OF TRANSPORTATION & PROPERTY MANAGEMENT AUDIT DIVISION, ACCOUNTS BRANCH (FBAC)

STATEMENT OF ACCOUNT AS OF: 04/00

| 0.4.000.400 | YP479171 | 510645 | \$5 | 28. 05 |
|-------------|------------|--------|-------|---------------|
| 04/20/00 | 4547AT11 | 310843 | 40 | |
| 04/20/00 | YP561510 | 012660 | \$ | 36.47 |
| 04/20/00 | YP561510 | 510645 | \$ | 75. 61 |
| 04/20/00 | YP801498 | 012660 | \$ | 161.63 |
| 04/20/00 | ZP322935 | 012660 | \$ | 64. 67 |
| 04/20/00 | ZP346830 | 012660 | \$ | 23. 75 |
| 04/20/00 | ZP347036 | 012660 | \$ | 63. 15 |
| 04/20/00 | ZP347070 | 012660 | \$ | 104. 72 |
| 04/20/00 | ZP347099 | 012660 | \$ | 32.06 |
| 04/20/00 | ZP392736 | 012660 | \$ | 34, 23 |
| 04/20/00 | ZP392935 | 012660 | \$ | 100.43 |
| 04/20/00 | ZP465844 | 012660 | \$ | 72.39 |
| 04/20/00 | ZP524186 | 012660 | \$ | 23. 56 |
| 04/20/00 | ZP882597 | 012660 | \$ | 138. 51 |
| TOTAL: | 20 | AMOU | NT \$ | 1, 739, 70 |
| | _ - | | | |

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THE DEDUCTIONS SHOWN ABOVE WERE MADE WITHIN THE LAST 30 DAYS BY DFAS, INDIANAPOLIS CENTER FOR THE OUTSTANDING OVERCHARGES LISTED. IF YOU DISAGREE WITH ANY OF THESE DEDUCTIONS, PLEASE PROMPTLY FILE A CLAIM.

PROTEST/CLAIMS CLOSED SUMMARY

| CLOSED DATE | DOC-REF-NUMBER | ALLOWED AMOUNT |
|-------------|----------------|----------------|
| 04/21/00 | YP558406 | \$ 0.00 |

TOTAL: 1 AMOUNT \$ 0.00

THE PROTESTS AND CLAIMS SHOWN ABOVE WERE CLOSED WITHIN THE LAST 30 DAYS. YOU SHOULD HAVE RECEIVED NOTIFICATION OF EACH PROTEST CLOSURE AND CLAIM DENIAL BY U.S. MAIL. CERTIFICATES FOR ALLOWED CLAIMS HAVE BEEN FORWARDED TO THE APPROPRIATE FINANCE CENTER FOR PAYMENT. IF YOU DISAGREE WITH ANY OF THESE ACTIONS, PLEASE PROMPTLY FILE A CLAIM.

ALL PROTESTS OR CLAIMS SHOULD BE FILED WITH:

GENERAL SERVICES ADMINISTRATION

OFFICE OF TRANSPORTATION & PROPERTY MANAGEMENT

AUDIT DIVISION, ACCOUNTS BRANCH (FBAC)

ROOM G-331

1800 F STREET, N.W.

WASHINGTON, DC 20405

PAGE: 2

Government Electronic Transportation Systems

- ◆ PowerTrack- USBank –PowerTrack.com
- ◆ Transportation Management Services Solution –GSA/FSS –www.moveit.gsa.gov
- ◆ Postal Service-Freight Traffic Management System-(FTMS) –information and payment inquiries-James.P.Leonard@USPS.gov

MAJOR POINTS OF CONTACT

- ◆ DFAS Indianapolis -888-GBLS-PAY
- ◆ GSA Heartland Finance Center Amy Gibbs 816-926-2455 Amy.Gibbs@gsa.gov
- ◆ USPS James.P.Leonard@USPS.GOV
- Navy Norfolk –
 Larry.M.Johnson@dfas.mil

Implementation of Prepay Audit

- 1. GSA/FSS Multiple Award Schedule
- 2. Internal Agency Program
- 3. Outside Firm
- 4. Charge Card
- 5. Move Managers/TSPs
- 6. Audit Division Program

Advantages of Prepay Audit Program, under new law and regulation

Avoid overpayments

Retain money to support agency's goals

•Offer protections, as certifying officials are now liable

Post-Pay Process

Following pre-pay audit, paid <u>paper</u> bills sent to GSA for post-audit

GSA has access to electronic systems to conduct post-pay audit, e.g. PowerTrack

1st audit contractor, Notice of Overcharge (NOC)
 2nd audit contractor, NOC
 When TSP agrees w/NOC, can make payment

If TSP disagrees, can protest

Contact Mr. Carl Crea of Accounts Mgmt Branch at 202-501-3334

Protested NOC: (Can be looked at 3 times) then either cancelled, amended, or denied

If denied, NOC \$ taken from TSP

TSP Reclaim: w/b allowed or disallowed

If disallowed, TSP appeal to Courts or GS Board of Contract Appeals

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Figure 5. Standard Form 1113, Public Voucher for Transportation Charges

Companies on GSA Schedule No. 520-10

- 1. Commercial Traffic Co., Cleveland (216) 267-2000 PRE & POST
- 2. Int'l. Transp.Consultants, Long Island (516) 486-7286 PRE & POST
- 3. Mfg Technical Solutions, Huntsville (256) 896-9090 PRE
- 4. Mid-South Transportation Analysts, Inc. Baton Rouge POST
- 5. National Traffic Svc., Amherst, NY (716) 636-8253 PRE
- 6. Nwabukwu, Limerick & Assoc., Hyattsville, MD (301) 445-5088 PRE
- 7. Parsifal Corp., Palm Bay, FL (321) 728-0800 PRE
- 8. USTC Logistics, Baltimore (410) 882-4200 PRE

Also **25** TSPs certified to perform pre-pay audit (listed in HHG Trf 415-G Item 200)

A Arnold Hilldrup Trf & Stg Acme Mvg & Stg Interstate Intl & Van Lines Aero Mayflower Johnson Stg & Mvg Allied Van Lines National Van Lines American Red Ball North American Van Lines Paul Arpin Van Lines O'Neil Relocation Atlas Van Lines & Intl. Planes Mvg & Stg Barrett Mvg & Stg Seaton Van Lines Barrieau Mvg & Stg Starck Van Lines Covan WW Stevens WW Global Van Lines United Van Lines Graebel Van Lines

10 Move Managers on GSA Relocation Schedule No. 653

CA- Move Mgmt Ctr, Burlingame (650) 548-9000

Torrance V&S, Santa Fe Spgs (562)567-2100

CT- Cendant, Danbury (203) 796-1229

DC - Prudential (202) 626-5039

OH - Sirva Relo, Mayfield Hts (440) 684-5597

TX - Metrica, San Antonio (210) 822-2310

VA - Remax, Alexandria (703) 971-5555

Corp. Relo Svcs- Springfield (877) 510-4200

Interstate- Springfield (703) 923-1600

JK Mvg & Stg- Sterling (703) 260-3006

Agency & TSP: Please note

When a Federal agency hires a company/firm, there may be:

agency-specific needs (differing from others);

additional requirements;

Place these in your task-order -

including any penalties.

Website:www.gsa.gov

For the Audit Division

Under 'Services' (on blue bar across top of screen)

Click on 'Transportation Audits' or

www.gsa.gov/transaudits

For **TSPs**, call Audit Division 202-501-3500

For FSS Schedules

On R-hand column, click on GSA Schedules

on R-hand column, click on Schedules e-Library

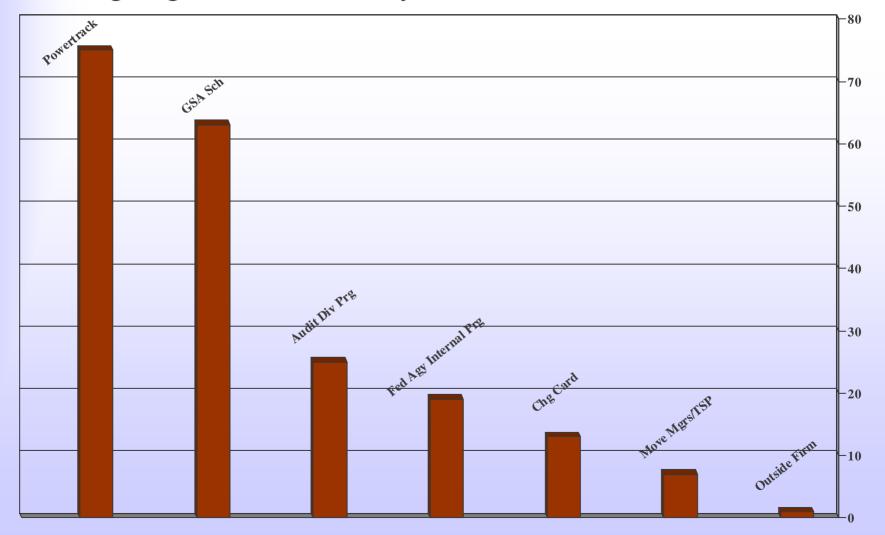
Upper R-hand corner, in box, find 520 or 48...click 'Go'

Prepay Auditors are 520-10

Move Managers are 653-7

Powertrack is 132-51& 52

All cabinet-level agencies and most all other agencies are now performing prepayment audit. Few Boards and Commissions undergoing cost benefit analyses.



PRE-PAY PROCESS

- 1. Agency orders/generates shipment/travel
- 2. TSP prepares BOL attaches to SF-1113 and submits where agency directs
- 3. Invoice is date stamped
- 4. Determined if proper bill-must have SCAC and TIN. If not, returned to TSP (See FMR 102-118-100)
- 5. Audited. If overbilling detected, issue Statement of Differences (w/i 7 days)
- 6. Agency pays balance of bill (have 30 days, see FMR 102.118-315)

Reasons for Returned Bills and SODs

Bills come in with no org/destn

No TSP signature for delivery

SCAC on SF-1113 and BOL different

On partially-approved bills, TSP may submit new bill for original amt

No sig or missing DD-619 for package

No DUNS or SCAC or TIN on voucher

GSA Board of Contract Appeals

- GSBCA is independent tribunal established to hear and decide disputes between Gov't. contractors and GSA
- Also hears disputes between contractors and other executive agencies, incl. Treasury, State, Commerce, and Education
- Inexpensive remedy between Government and TSPs

Website: gsbca@gsa.gov

Help in Preparing and Submitting Bills

US Govt. Freight Transportation Handbook and

US Govt. Passenger Handbook



Located on our website: gsa.gov/transaudits



Forecast

For fiscal year just ending,
Prepay saved \$38 million
Postpay O/C \$12 million collected
For 2005, Expect Prepay ↑ - Postpay O/C ↓

Audit is @ 92% electronic (Powertrack, USPS-FTMS and TMSS). Envision a totally electronic process in 3-4 years.

Transition from 100% postpayment audit to oversight role

...end